



# JUNIOR HANDBOOK

A GUIDE FOR

## JUNIOR GOLFERS AND THEIR PARENTS

**BGC acknowledges that it has a duty of care towards any children (persons under the age of 18 years) that participate in Club Golf. These documents are part of the safeguarding procedures – as set out by England Golf - that BGC follows, and the standards we hope to maintain when providing CLUB activities for youngsters.**

## CONTENTS

Handbook for Junior Golfers and their Parents	Pages
Cover Acknowledgement	1
Contents Page	2
<b>The Procedures:</b>	
1. Guidance for Parents (EG12)	3
2. Safeguarding Children and Young People – a short guide (EG18)	4 / 5
3. Player Profile – Emergency Contacts - Medical – Consent Form (EG10)	6 / 7
4. Photography Policy (EG19)	8
5. Social Media Guidance (EG14)	9 / 10
6. Code of Conduct for parents (EG6)	<u>11</u>
7. Simple Explanations and rules for Juniors to follow (BGC)	<u>12 / 13</u>
8. Code of Conduct for Children and Young Adult Golfers (EG5)	14
See also – Photography Consent Form EG11)	14
9. Dress code	15

## 1. GUIDANCE FOR PARENTS – INFORMATION SHEET

**BARLASTON GOLF CLUB** is delighted to welcome you and your child to what we hope is the first of many events that you will be taking part in. The positive effect of your support, as a parent, can't be overstated. Your attitude and behaviour will have a real influence on the way your child experiences golf. So, think carefully about the answers to the following questions.

Why is / are your child / children showing an interest in the sport of golf?

Is it to learn a new game?

Is it so they can hang out with their friends?

Is it because they did it in school and liked it?

Or is it because you play?

Please make sure they are playing for their own reasons, and not yours.

Then encourage your child to take part and support club activities such as coaching and competitions. Also, help your child to arrange times with other young golfers away from club organised activities so they have someone to play golf with on a regular basis.

By completing the attached **Parental Consent and Player Profile Forms** you will enable event organisers to cater for any particular needs that your child may have e.g. medical conditions and medications, allergies, learning difficulties, disabilities, etc., as well as contact you in the unlikely event of an emergency.

Please go through the attached **Code of Conduct for Juniors** with your child, and return a signed copy to the Club Secretary. Please, read and sign the **Code of Conduct for Parents**.

### **DROPPING OFF, COLLECTING, CLOTHING ADVICE**

Do not forget to introduce yourself to the adults involved in the supervision of your child when you bring him / her to their first event. We expect you to be punctual when dropping off, or picking your child up from coaching / events. It is important to communicate with the club representative if collecting your child after an event / activity may cause a problem. For example: If you know you are going to be late – contact the professional's shop, the office, or bar to advise them, leave a message, about the amended time. Always ensure your child knows what time, where, and by whom they are to be collected and make sure they understand never to go with anyone you have not told them about.

**Take note of the Golf Club's Dress Code.** Find out what is acceptable and avoid the unacceptable when dressing your child for the game.

When leaving your child, make sure that they have the necessary provisions for the day, including the ability to meet the requirements of changing weather conditions. Please ensure that your mobile phone is switched on so that you can be contacted in an emergency.

### **ETIQUETTE in the CLUB HOUSE**

When addressing Officials of the club it is courteous to address them with their title, such as: Mr. Chairman, Mr. President, Mr. Captain or Lady Captain. You will need to explain this practice to your child so that they are aware of it too.

Other Officers you need to be aware of are the Club Professional – Darren Martin and the Welfare Officer and Secretary/Club Manager – Jim Pickerill. We ask that you discuss any concerns regarding the organisation of activities or the behaviour of adults towards your child with the Club Welfare Officer, Jim Pickerill, Tel. No. 01782 372795 who will treat any concerns you or your child may have in the strictest of confidence. The England Golf Lead Safeguarding Officer is also available to give advice. Tel. No. 01526 351824

## 2. SAFEGUARDING CHILDREN AND YOUNG PEOPLE

**Barlaston Golf Club** is committed to ensuring that any children, young people, and adults at risk, who participate in the sport of golf at our club, will have positive experiences, in a safe environment, so that they thrive, flourish, and have fun.

We understand it is our responsibility to safeguard the welfare of these young people and that this involves protecting them from poor practice, abuse and bullying. Hence, we accept the England Golf Safeguarding Children and Young People Policy and Procedures as a base for our own practice, and acknowledge that these procedures apply to everyone in the club who comes into contact with children or young people, whether paid or unpaid.

You might be thinking “**What has safeguarding got to do with me?**” Well, Government guidance makes it clear that “Safeguarding is everyone’s responsibility”. Anyone who has a negative experience of sport at a young age is less likely to become a regular long-term participant. It’s important for the future of the sport as a whole that children and young people have an enjoyable experience. **Everyone, therefore, has a part to play in making that happen.**

In order to help the BGC meet its overall duty of care **ALL ADULTS** involved with JUNIORS should:

- a. familiarise themselves with the Club’s safeguarding policy.
- b. know what to do if they are concerned about a young person.
- c. be aware of the Codes of Conduct for parents, coaches, children and young people,
- d. familiarise themselves with the Transport, Changing Room, Photography, Videoing, Bullying, and Use of Social Media Policies.

Once you have gained knowledge of the above policies and procedures you will have a better understanding of our stance on the following matters.

Where age related differences exist, adults must conduct themselves in a manner that both recognises this and prioritises the welfare of children and young people. We expect all our staff, coaches, volunteers, and parents to try to be good role models for young people. It is part of our safeguarding responsibility.

**The BGC** believes that every effort must be made to eradicate bullying in all its forms. The Club will not tolerate bullying during Club matches, competitions, coaching, or at any other time. Parental support is vital when incidents have to be dealt with.

With regard to transportation of children the BGC believes it is primarily the responsibility of parents / carers to transport their child / children to and from events. It is important that they arrive on time and are collected promptly at the end of matches.

We have a **Changing Room Policy** because sometimes adults have to share these with younger people. Changing rooms in most Golf Clubs are used by all members and visitors. Whenever possible adults will avoid changing or showering at the same time as children, but parents must be aware that with limited changing room space, there will be occasions when adults and children have to share facilities. If a parent / carer does not consent to their child accessing the changing rooms alone, it is their responsibility to supervise the child themselves, whilst in there, or ensure that they do not use them.

**The Photography, Videoing, and Use of Social Media Policies**, are a reminder of how easily technology can be used to abuse children. So, in order to ensure all contact with Juniors remains entirely proper and professional we ask all adults involved with them, if they are not their own children, to:

- think very carefully before contacting a young person via mobile phone, e-mail or social media.
- not accept children / young adults as contacts on social networking sites if you hold a position of trust with them.
- stick to group communications, copy the communication to a parent and only communicate about organisational matters.

**If you have a concern about a child or young person the policy and procedures will guide you on how to deal with that.** Concerns may be about the behaviour of an adult towards a child, or something that has happened to a child outside club activities/events and must not be ignored. There is always someone who can help. Children and young people may confide in adults they trust, in a place where they feel comfortable.

**An allegation** may range from verbal bullying, to inappropriate contact online, to neglect or emotional abuse, to physical or sexual abuse. Whatever the concerns are it will not be your responsibility to investigate further, but it is your responsibility to act on your concerns and share them.

The best action to take is to pass the information to the Club Welfare Officer – Jim Pickerill- who will follow the Club’s Safeguarding procedures to get the matter sorted. Telephone no: 01782 372795.

E-mail Address: [info@barlastongolfclub.co.uk](mailto:info@barlastongolfclub.co.uk)

If you believe the child is at immediate risk of harm, call the Police. Other useful contacts include: NSPCC 24-hour helpline Tel: 0808 800 5000 | England Golf Lead Safeguarding Officer 01526 351824.

**All adult actions in sport should be guided by what is best for the child and carried out in the context of respectful and open relationships. Verbal, physical, emotional, racial or sexual abuse of any kind, or threat of such abuse, is totally unacceptable.**

#### **GENERAL ADVICE TO PARENTS:**

##### **GOLF INSURANCE**

Parents should check that their own golf insurance covers their children on the golf course, including accidents whilst playing, and loss of equipment. The golf club is not responsible for anything lost, taken, or damaged at the club. Parents who do not play golf, need to insure their child / children.

##### **CAR INSURANCE:**

Parents should check that the car insurance of any one they allow to drive their child / children to / from matches has the appropriate cover to do just that.

**BUGGIES:** Never leave a youngster unattended in, or near, a buggy.

##### **MONEY, FOOD, DRINK**

If your child is going to be at the golf club for any length of time without you, please make sure they have enough money for something to eat or drink. Remember, food and drink not purchased at the club, cannot be taken into the clubhouse.

##### **IMPORTANT FORMS**

Please ensure that you have provided the club with all the information required for the Junior Player Profile records and that these are regularly updated. Do remember to fill in all of the appropriate forms and sign them prior to your child / children taking part in any club activities. Keep a regular check on the Junior notice boards for current information about junior activities and events. At present these are in the foyer outside the ladies’ locker room.

### 3. PLAYER PROFILE FORM– EMERGENCY CONTACTS and MEDICAL INFORMATION (EG10)

The safety and welfare of juniors in our care is paramount, and it is therefore important that we are aware of any illness, medical condition and other relevant health details so that their best interests are addressed. It is also critically important this information is **readily available at sessions and matches**.

In compliance with the Data Protection Act 2018, GDPR and all relevant data protection legislation, all efforts will be made to ensure that information on these forms is accurate, kept up to date and secure, and that it is used only in connection with the purpose and activities of the organisation. The information will be disclosed only to those people who need it to fulfil a duty of care for the child and relevant officers of England Golf where necessary. It is the responsibility of the juniors and their parents to notify the Club Welfare Officer or Secretary if any of the details change at any time.

Junior Name	DOB:	
Address		
E-mail address		
Telephone Number	Home:	Mobile
Parents' Names	Father	Mother
Ethnicity		
Address (if different)		
E-mail address		
Home Telephone No		
Mobile Number		
Work Number		
<b>Emergency Contact in case parents cannot be reached.</b>		
Contact 1 Name		
Relationship to child		
Home Tel. No.	Mobile No.	Work No.
Name of Golf Club		
Telephone Number of Club	Handicap Index	
Name of Junior Organiser		
DOCTOR'S NAME		
SURGERY ADDRESS		
SURGERY PHONE NO.		

Does your child have any conditions requiring medical treatment and/or medication? **YES**  **NO**   
 \*If YES please give details, including medication, dose and frequency.

.....  
 .....

Does your child have any allergies? **YES**  **NO**  \*If YES please give details.

.....

Does your child have any specific dietary requirements? **YES**  **NO**  \*If YES please give details.

.....

What additional needs, if any, does your child have e.g. needs help to administer planned medication, assistance with lifting or access, regular snacks?

.....  
 .....

The Equality Act 2010 defines a **disabled** person as ‘anyone with a physical or mental impairment, which has a substantial and long-term adverse effect on his/ her ability to carry out normal day to day activities’. Do you consider your child to have a **disability**? **YES**  **NO**  If yes, what is the nature of the disability?

.....  
 .....

Does your child have any communication needs eg. non-English speaker/ hearing impairment/ sign language user/ dyslexia? If yes, please tell us what we need to do to enable him/her them to communicate with us fully.

.....  
 .....

**Consent from Parent/Legal Carer:**

**Please put ticks in the appropriate boxes.**

- I confirm to the best of my knowledge that my child does not suffer from any medical condition other than those detailed above, and agree to notify the Club of any changes to this information.
- In an emergency situation, the club officer has my permission to act in my place (in loco parentis) if there is a need to administrate emergency first aid and/or other medical treatment which, in the opinion of a qualified medical practitioner, may be necessary. I also understand that, in such an occurrence, all reasonable steps will be taken to contact me or the alternative adult named in this form.
- The attached signature will denote that my child has my permission to be on the premises where club activities are taking place, and that I acknowledge that the club is not responsible for providing adult supervision for my child, except for formal junior golfing coaching matches or competitions.
- I agree to my child being transported by Club representatives to and from venues when he/she is representing the club.
- My child may use the locker room and showers at the same time as other members of the club.

By signing this document, I confirm that I have legal responsibility for ..... I am entitled to give this consent, and I am aware of how the information I have provided may be used.

Signature:..... Date.....

Information to be held in confidence by the Club Welfare Officer and/or Secretary



## PHOTOGRAPHY POLICY

Whilst the BGC does not seek to prohibit those with a legitimate interest in filming or photographing children participating in sporting activities, it recognises that such activity should take place within an appropriate policy framework. This policy applies at any BGC event at which children under the age of 18 are participating.

The BGC accepts that the welfare of all children taking part in these activities is paramount.

Children and their parents/carers and or the BGC should have control over the images taken of children at BGC events. The golfing activity should not be misused purely for the purpose of obtaining images of children.

Images should not be sexual or exploitative in nature or open to misinterpretation and misuse.

The identity of children in a published image should be protected so as not to make the children vulnerable. (If the name of an individual golfer is published with their photograph to celebrate an achievement other personal contact details should never accompany the picture).

### **Procedure for Official/professional photographers and those using 'professional' equipment:**

The BGC requires that anyone wishing to take photographic or video images, at any BGC event at which children under the age of 18 are participating, in an official or professional capacity, or using 'professional' camera or video equipment must register their details with the BGC Committee. This must be done before carrying out any such activity on the golf course (including the practice ground) or surrounding area or in the clubhouse.

Once registered an identification label will be issued as confirmation of registration. Anyone found using photographic or video equipment without an appropriate identification label will be questioned.

The BGC reserves the right to refuse to grant permission to take photographic or video images if it sees fit.

Photographers must obtain consent from parents to take and use their child's image.

### **Procedures for Parents/carers/family members of competitors:**

Parents, carers and family members taking occasional informal photographs with mobile devices of their own child, ward or family member at a BGC event do not need to register their details with the BGC. If such photographs include other children (eg at a prize presentation) they should not be publicly displayed or published on social media unless the prior permission of the parents/carers of all the children in the photographs has been obtained.

### **Concerns:**

If competitors or parents have any concerns, they should raise them by contacting the BGC Officials immediately.

The BGC will notify the relevant authorities should it have any doubts as to the authenticity of any individual taking photographs.





## SOCIAL MEDIA GUIDANCE

**This guidance gives procedures that will support and underpin the use of social networking and other online services within Barlaston Golf Club.**

**It is important that all members of the Golf Club, including STAFF, COACHES, OFFICIALS, REFEREES, BOARD OF DIRECTORS, AND ANYONE WORKING ON BEHALF OF BGC, are aware of the Policy, and adhere to the following advice:**

- Do not accept children as contacts on social networking sites if you hold a position of trust with children / young people.
- Where contact through social networking sites is used for professional reasons, restrict the communication to professional content and obtain written consent from parents prior to establishing contact.
- Include a third party in any communications to children – for example – copy parents into the communication.
- Use the privacy settings on the various sites to ensure that your content will only be viewed by the appropriate people.
- Ensure anything you place on a social networking site is age appropriate, and do not use the site to criticise or abuse others.
- Know where to direct your juniors and their parents for information.
- Know how to report concerns.
- Know how to keep data safe and secure. This should include the personal contact data of individuals, such as mobile numbers, email addresses and social networking profiles.

### ADVICE FOR CHILDREN

- Consider carefully who you invite to be your friend online and make sure they are who you actually think they are.
- There are websites that offer advice about protecting yourself online, such as [www.ceop.gov.uk](http://www.ceop.gov.uk) and [www.children.com](http://www.children.com)
- Make sure you use privacy settings so that only friends can view your profile. Remember that anything you post on websites can be shared with people you do not know.
- Never post comments, photos, videos, etc., that may upset someone, that are untrue, or that are hurtful. Think about whether you may regret posting the content at a later date.
- If you are worried or upset about something that has been posted about you, or by texts you receive from other juniors or adults involved with the county, raise this with your Club Welfare Officer.
- Alternatively, contact your National Governing Body Lead Safeguarding Officer (England Golf Tel: 01526 351851. There is no need to suffer alone. You will be listened to and your concerns will be taken seriously.
- If you want to talk anonymously, call Childline on 0800 1111, or contact them on the web at [www.childline.org.uk](http://www.childline.org.uk). You can also call the NSPCC on 0808 800 5000

## **ADVICE FOR PARENTS**

**Make yourself knowledgeable about social networking platforms and how they work. Go on the internet with your child and agree what sites are acceptable to visit.**

- Regularly check that they are staying within the agreed limits.
- Encourage your child to talk to you about what they have been doing on the internet.
- Make sure they feel able to speak to you if they ever feel uncomfortable, upset or threatened by anything they see online.
- Encourage children to look out for each other when they are online. Explain that it is all part of staying safe and having fun together.
- Explain to them that it is not safe to reveal personal information, such as their name, address or phone number on the internet.
- Encourage them to use a cool nickname rather than their own name.
- Attachments and links in emails can contain viruses and may expose children and young people to inappropriate material. So, teach children to only open attachments or click on links from people they know.

### **FURTHER ADVICE FOR PARENTS AND YOUNG GOLFERS.**

If you are concerned about any texts, social networking posts or any other use of communication technology by members of the county, volunteers, or members of staff, raise this with the Club Welfare Officer, who will look into the matter and take appropriate action. Alternatively, contact England Golf Lead Safeguarding Officer. Tel: 01526 351824.

In addition to reporting concerns to England Golf (National Governing Body) you should immediately report possible online abuse to the Child Exploitation and Online Protection Centre (CEOP) or the Police. Law enforcement agencies and the internet service provider may need to take urgent steps to locate a child and / or remove the content from the internet.

Where a young person may be in immediate danger, dial 999.

Do not post or send negative or critical comments or messages about other children, staff or volunteers.

If you have any concerns about a person, these should be raised using appropriate channels within the Club and not by using social media.

If you wish to speak to an external organisation for advice, you can contact the NSPCC helpline on 0800 800 5000.

### CODE OF CONDUCT FOR PARENTS and CARERS

I have brought my child to **Barlaston Golf Club** because they have chosen to follow the sport of golf - at this level - for themselves, and I am happy to sign the consent form to enable my child to do this. I am hoping, that with sufficient support and encouragement, from myself and the club, they will make good progress. I understand that the club will need help from me in order for this to happen. So, I will:

- ensure my child follows the Club Code of Conduct for children.
- be punctual for the start and end of the golfing sessions, and ensure my child knows what time I am picking him / her up. If I am going to be late, I will inform the appropriate people in good time.
- ensure my child is dressed appropriately according to club rules, and arrives with all the necessary equipment, such as, correct footwear and waterproof clothing - in case of bad weather conditions.
- provide the coach with all the necessary details he / she will need in case of emergency.
- keep a record of the club phone numbers and keep my mobile phone active whilst my child is in your care.
- report to and update the Club with any changes relevant to my child's welfare, such as, any injuries they may have acquired, or any changes in their general good health.
- show appreciation for, and give support to, all coaches, volunteers and general staff involved with my child.
- support the Club in matters of discipline.
- accept the decisions and judgements made by officials at all events and competitions.
- be responsible for driving my child to, and collecting my child from external competitions unless I have been informed of and agreed to alternative arrangements.
- try to ensure my child becomes familiar with, and understands, the rules of golf.
- not put my child under pressure or push them into activities they do not wish to do.
- not leave my child unattended on the activity premises.

I have the right to:

- expect that my child will be safeguarded whilst participating in Club activities.
- be asked for consent on issues such as my child being taken on trips, being photographed, or being involved in media publicity.
- have my concerns listened to with regard to my child's welfare.

Should it be necessary to voice any concerns with regard to the progress or well-being of my child I will do this with the appropriate people, in a polite and considerate manner.

I expect to be informed of any injuries that my child might incur whilst playing golf and will provide details to enable someone to act in loco parentis if necessary.

**I understand that any breach of this code of conduct will be dealt with immediately by BGC Board, and that persistent breaches may result in the child being unable to attend Club sessions.**

I have read and understood the Club Safeguarding Policy and Procedures.

Signature of Parent: ..... date: .....

Childs Name: .....

## **A FEW SIMPLE EXPLANATIONS and RULES for JUNIORS TO FOLLOW**

### **THE GOLF BAG:**

Golfers should never carry more than 14 clubs in their bags. These vary in type and may include a driver, putter, chipper, sand wedge, fairway woods or irons – numbered 2-9, and hybrid clubs. Every golfer has his favourite clubs that are important to him / her.

Each bag has special pockets for carrying Tee pegs, ball markers, pitch markers, pencils, score cards, gloves, and balls – all essential items to facilitate play.

You may like to include a small towel for cleaning clubs and balls.

You will certainly need to have an umbrella and waterproof clothing close at hand and a hat (for summer or winter).

It is also important to carry a rule book so that you can look up anything you are unsure of. That way you will get to know the rules of Golf quite quickly.

If you carry a mobile phone with you, it may be used to record scores, however calls should only be made or taken in an emergency situation.

Carrying bags are smaller and light in weight. Trolley bags are bigger and heavier, with many more pockets in them. Some trolleys are motorised with large batteries to keep them mobile. Ride on Buggies can only be used by those juniors who have a driving licence.

### **RULES OF GOLF**

This small booklet outlines all the rules you will require whilst you are learning the game. It also explains different formats for competitions such as: Medal, Stableford, Foursome, Fourball, Greensome, Texas Scramble, and the Waltz. You must always check which format is being applied to each competition you enter before starting the round.

### **SCORECARDS**

Scorecards will help you to see yourself make progress. So, always aim to complete one each time you go out on the course. Get used to recording your name, handicap, time of play, and kind of game - even when you are not in a specific competition.

The cards are important for recording scores obtained during competitions. At such times players swap cards with each other and keep a record of their own score as the marker on someone else's card. At the end of play each pair checks the records to ensure they add up the same for each person. The cards are swapped after each marker and player has signed them to say they agree on what has been recorded.

Against each numbered hole there is a second number. This refers to the PAR for that hole. This is a kind of average score expected on that hole. Depending on the length of the hole, it may be rated as PAR 3, PAR 4, PAR 5. You can use these standards to help measure your own skill by comparing your score against the Par on each different hole.

### **HANDICAPPING**

The Handicapping System enables golfers to compete on a fair and equitable level regardless of skill. In order to gain a handicap, you have to submit a minimum of 3 cards covering 18 holes each time. This means playing a round of golf with a responsible person who will record your scores on each hole for

The highest handicap is 54. It can only come down from there as progress is made. To understand how this happens you will need to read up on the internet about how different courses you play on, (depending on their slope rating), will affect the handicap you have been given.

If you wish to have a greater understanding of how your handicap is calculated you need to talk to the golf professional when he has some time spare to be able to explain how it all works. Follow this up by reading all of the information provided on the internet. You will soon realise that it is not as complicated as it sounds.

It is important to keep a record of your progress right from the start, as there is a special cup for the **MOST IMPROVED JUNIOR GOLFER**. All juniors under the age of 18, can be considered for this award. Just hand your cards in to the pro-shop each time you play and remind them that they are to be used as a record of your progress over the season.

### **OUT ON THE COURSE**

#### **UNDER 12 YEARS OLD.**

For safety reasons, this age group will not be allowed out on the course on their own, and when they do go out to play golf they must be accompanied by a responsible adult. (at least 16years old)

#### **OVER 12 YEARS OLD.**

Juniors in this age group, who do not have a handicap, may not play on the course without having a responsible adult with them, who is at least 16 years old.

Juniors in this age group that DO have a handicap may play on the course without an adult providing that there are at least two juniors going out together.

#### **ALL JUNIOR AGE GROUPS**

There will be times when juniors will not be allowed on the course anyway, such as:

- reserved tee times on SUNDAYS, TUESDAYS and WEDNESDAYS.
- when there are OPEN COMPETITIONS taking place.
- during Society, Corporate Events or Golf Matches

So, it is important to check in either online or with the Golf Shop - before you go out – to make sure you are allowed to do so. Please remember, unless it is a JUNIOR COMPETITION you should always give way to SENIOR golfers.

**ALWAYS FOLLOW THE RULES** Remember, cheating and bad behaviour have no place in any sport.

### **INSIDE THE CLUBHOUSE**

Younger Juniors are only allowed in the clubhouse when the bar is open and there is official supervision for them, and once inside, they must behave well at all times. If there are any problems staff or officials of the club will ask them to leave and report the incident to the Junior Welfare Officer.

Remember, you cannot take your own food and drink into the clubhouse, and you must be sure you have parental permission to use the Changing Rooms when other members are in there if you are unaccompanied.

Juniors should not be on the course, or in the clubhouse after 8pm unless accompanied by a parent. NO junior is allowed to drink alcohol on the premises, or on the golf course, until they are 18 yrs old.

**CODE OF CONDUCT FOR CHILDREN AND YOUNG ADULT GOLFERS**

**I understand** that this Code of Conduct has been designed to ensure that all young golfers have a point of reference providing the minimum standards expected when participating in golfing activities, and that any breach of this code will be dealt with immediately by BGC Board. **I will, therefore, try to uphold these standards by:**

- playing fairly, and applying the appropriate golf rules and standards, both on and off the golf course.
- being prompt, well organised, and dressing appropriately, when attending any golfing sessions.
- showing respect for other people’s differences regardless of what they are, including gender, disability, culture, race, ethnicity, age, social orientation, and religious belief, and challenging any discrimination and prejudice that I become aware of.
- treating other people as I would expect to be treated myself, and speaking out if I feel I am being unfairly treated by an adult or another child.
- behaving respectfully towards coaches, organisers, volunteers, parents and staff.
- taking note of all the advice I receive with regard to personal behaviour and improving my skills.
- adhering to all instructions given, and restrictions placed upon me, by all adults who look after me.
- helping to create and maintain an environment free from fear and harassment.

**I will not:**

- take part in any irresponsible, offensive, inappropriate activities such as criticising others, name calling, verbal or physical bullying of any description.
- criticise or be disrespectful to/about others either in person, through text, e-mail, or social networking.
- participate in any illegal activities, including, smoking, swearing, consuming alcohol, or drug taking.
- leave the premises without informing those adults taking care of me, and certainly not without the permission of my parents.

**If I get injured in the course of my activities, I will report the matter immediately to an appropriate adult.**

Signatures: young person: ..... Parent: .....

Signature: Committee Member: ..... Role: .....

**CONSENT WITH REGARD TO PHOTOGRAPHS (Read the Policy first)**

The BGC recognises the need to ensure the welfare and safety of all children in golf. So, as part of our commitment to ensure their safety we will not permit photographs, video images or other images of your child to be taken, except where some incidental inclusion may not be possible to avoid, or used without your consent. The BGC will follow guidance for the use of images of children, as detailed within the Safeguarding Children and Young Peoples Policy. We will take steps to ensure these images are used solely for the purposes for which they are intended i.e. the promotion and celebration of the activities of the club. We will try to ensure that any image of a child, where consent has not been obtained, will not be published. If you become aware that images are being used inappropriately, you should inform the Club Welfare Officer immediately. Some photographs may be available on the website. If at any time either you - the parent / carer or child - wish the data to be removed from the website, seven days’ notice must be given to the Club Welfare Officer, after which the data will be removed.

**To be completed by parent/carer**

I, (parent’s name) ..... consent to BARLASTON GOLF CLUB photographing or videoing (name of child)..... under the stated rules and conditions. I confirm I have legal parental responsibility for this child and am entitled to give this consent.

Signature ..... Date .....

**To be completed by child:**

I .....consent to BGC Officials photographing or videoing me under the stated rules and conditions. Signature ..... Date .....

## **DRESS CODES - WHAT TO WEAR AND WHAT NOT TO WEAR WHEN PLAYING GOLF**

### **YOUNG MALE GOLFERS MAY WEAR THE FOLLOWING:**

Classic collared golf shirt - collared polo shirt, short or long sleeves. It is etiquette to have shirts tucked in whilst on the golf course.

Long trousers or slacks with belt loops.

Knee Length Shorts – these should fall just above your knee caps.

A sweater, jacket, or wind protecting top. Waterproof jackets and trousers

Any standard socks are acceptable – no longer expected to tuck trousers into socks. Very few courses expect long knee-high socks with shorts nowadays, but your socks should show just above your ankle.

Proper Golf Shoes should be worn, including those with soft spikes or those without spikes at all.

Baseball caps, visors, cowboy hats, straw hats, even trilby style are now acceptable.

Proper golf gloves help with your grip on the clubs.

### **The following items of clothing are NOT ACCEPTABLE**

Tee shirts, tops with slogans on, colourful football type tops with big banner or advertising on the back or front,

Anything denim – trousers or jackets, so avoid jeans. Anything with cargo pockets

tracksuit trousers or loose, baggy, relaxing trousers / joggers. Three quarter length shorts or drawstring running shorts. Gym shorts, cargo shorts, short shorts or cut offs.

Long coats - Duffle coats Flip flops, thongs, sandals or work shoes. Steel spiked golf shoes

### **YOUNG FEMALE GOLFERS MAY WEAR THE FOLLOWING:**

Women golfers can wear collared polo shirts, or turtle necks, sleeves or sleeveless blouses.

Smart long trousers with belt hoops or capri pants. Waterproof trousers and jacket.

Knee length shorts, short skirts, or skorts, even golf dresses are in fashion now, which are usually knee length or a little bit shorter. Those with pockets are the most useful.

Sweaters, pullovers, V necked jumpers, polo necks. Light jacket, wind shirts.

Short ankle socks, proper golf shoes with or without spikes. Caps, visors, rain hats

### **The following items of clothing are NOT ACCEPTABLE**

Tee shirts, tank tops halter necks or sports jerseys, anything without a collar.

Track suit tops or bottoms. Leggings. Jeans. Anything denim.

Sundresses, short shorts, or short mini skirts. The skirt bottom should not rise too far above the knee.